

Manual 1 - Particulars of Organization, functions and duties

[Section 4(1)(b)(i)]

Objective / Purpose

Shaheed Sukhdev College of Business (popularly known as “**CBS**”) has been set up with the main objective of imparting undergraduate level professional education under the aegis of University of Delhi.

Vision Statement

Education is the most important ingredient of human knowledge. True knowledge liberates an individual from the shackles of ignorance / envy, hatred and narrow-mindedness. Our vision is to mould young minds through education and shape them into future citizens who not only excel in the skills they have acquired but also are aware of their responsibility towards society, our country and the World.

Breif History

Shaheed Sukhdev College of Business was set up in 1987 at the initiation of the UGC and the Ministry of HRD, Govt. of India so as to impart business and management education at the undergraduate level, in response to the perceived demand for quality business education at undergraduate level. Conceived as an island of excellence the college is mainly dedicated to professional courses.

Functions and Duties of the College

Functions and Duties of the College remain ‘To impart education under the aegis of the University of Delhi’.

List of Services being Provided by the College

At present the college offers four courses out of which three are three-year full time degree courses leading to the award of 'Bachelor of Business Studies', 'Bachelor of Financial and Investment Analysis', and 'B.Sc. (H) Computer Science' degrees. The fourth one is a one-and-a-half-year full time postgraduate diploma course leading to the award of a 'Postgraduate Diploma in Computer Applications.'

Organizational Structure Diagram at Various Levels

Organizational Structure for Teaching and Non-teaching Staff of the College is enclosed as Annexure I and II.

Expectation of the Public Authority from the Public for enhancing its effectiveness and efficiency

The college expects objective and considered support from citizens of Delhi as well as from the persons directly associated with the affairs of the college.

Arrangements and Methods made for seeking public participation / contribution

Public involvement in the affairs of the college is through nomination of people from various walks of public life on its Governing Body as per provisions of statute 30(1)(c)(i) of Delhi University Act, 1922.

Mechanism available for monitoring the Service Delivery and Public Grievance Resolution

Management of the various activities of the college is supervised by the Principal through designated committees. Monitoring of the affairs of the college is through its Governing Body, Academic Council & Executive Council of the University of Delhi.

Address of the College

Shaheed Sukhdev College of Business Studies, Vivek Vihar (Phase-II), Delhi-110 095

Working Hours of the College

Working hours of the Office are from 9.00 A.M. to 5.30 P.M.(Monday to Friday)