



**SHAHEED SUKHDEV COLLEGE OF BUSINESS STUDIES  
(UNIVERSITY OF DELHI)  
MINUTES OF THE MEETING OF IQAC (SSCBS) HELD ON SEPTEMBER 04, 2020**

Meeting of the IQAC was held on September 04, 2020 at 03:00 pm in the college premises.

Attendance sheet is enclosed.

**MAIN AGENDA ITEMS FOR MEETING DT. SEPTEMBER 04, 2020**

- 1) To consider and approve the minutes of IQAC meeting held on June 26, 2020.

***The Committee confirmed the minutes of IQAC meeting held on June 26, 2020.***

- 2) Report of the “Action Taken” on the IQAC meeting held on June 26, 2020.

| <b>RESOLUTION</b>   | <b>ACTION TAKEN</b>   |
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| <b><u>Item A</u></b><br>Special care to be taken for teaching learning mechanism and also the placement of final year students (especially during Covid Times). | To deal with the present scenario and to keep the teaching learning process smooth teachers were more prepared this time with technology, connectivity and study material for the students. Through informal communication students were asked if they were not able to connect for online classes and possible solution was provided. In addition to this a workshop was organised by the principal for the entire faculty for hands-on experience of Google Classroom.            |
| <b><u>Item B</u></b><br>Need to devise mechanism for academically weak/slow learners  | Teachers were asked to identify slow learners in their classes. Identified students were provided special attention by engaging with them for extra hours. Along with this extra study material and assistance was provided to students. Further a mentorship program is also in place where the students are given the freedom to choose their own mentors among the faculty members so that there is one to one connect between the teachers (mentors) and students as (mentees). |
| <b><u>Item C</u></b><br>Internet Connectivity issue raised by the students representatives and parents representatives  | For this all possible solutions/alternatives were offered to students including that they come can come to college and attend the classes with the help of College IT Infrastructure.   |

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| <p><b>Item D</b><br/>Special care with respect to Extra-curricular activities</p>                              | <p>College Administration is encouraging students to start with their activities in online mode and for that the process of allocating the budget for societies has already been initiated.</p> |
| <p><b>Item E (Reporting Item)</b><br/><b><u>Annual Day will be held on 3<sup>rd</sup> August, 2020</u></b></p> | <p>The Annual Day Celebration Scheduled for 3<sup>rd</sup> August, 2020 had been cancelled due to prevailing circumstances on the advice of the Governing Body.</p>                             |

**3) To discuss a road map of the steps to be taken to improve the learning environment of the college**

(i) It was suggested that we need to strengthen the interaction and continuous engagement of the students by the Alumni and Recruiters. It was further suggested that online meeting can be organised between the students and Alumni as well as Recruitment representatives. It was advised that e-Learning Cell can be created for special sessions to be held between the Recruitment/Industry Representatives and the students for futuristic skill development. The purpose behind all these activities will be to make the students corporate ready before they step out of the college after their graduation.

(ii) There was a suggestion to create a Centre of Excellence driven by Industry/Corporate Partners.

(iii) It was suggested that the college should develop and encourage the research environment not only for teachers but also for the students. It was advised that one way to promote and encourage the research environment can be by making a repository of all the research work done by the faculty members. It was also recommended that the college should try and create a corpus for funding new resources such as research assistance softwares which can help in quality research.

(iv) It was suggested that we need to work upon the awareness of brand name of the college and make it more familiar among the masses. In addition some more softwares were suggested to make the learning process of the students more interesting and fruitful.

(v) Student representative suggested that for both I.T. and Management students companies should be called upon for campus placement.

**The meeting ended with a vote of thanks by the chairperson (Principal) where she appreciated the valuable inputs from all the members.**

**(Poonam Verma)**  
Principal

**(Preeti Rajpal Singh)**  
Coordinator, IQAC



## **SHAHEED SUKHDEV COLLEGE OF BUSINESS STUDIES**

**Meeting of the IQAC on September 4, 2020 at 03:00 pm (via Goggle Meet)**

### **Attendance**

All the members were present in the meeting except Deepti khatri (Librarian) who expressed her inability to attend the meeting as she was attending some training program.

### **Members**

1. DR. POONAM VERMA
2. PROF. KULDEEP RATNOO
3. PROF. RAMESH C. GAUR
4. MS. YOGJA SINGH
5. MR. DEEPAK TALWAR
6. MR. ARGHA BOSE TASEC
7. MR. YASHVIR SINGH
8. DR. SANJAY KUMAR GOYAL
9. DR. H.K. PORWAL
10. MS. KAVITA RASTOGI
11. DR. ANUJA MATHUR
12. DR. ANAMIKA GUPTA
13. DR. AJAY JAISWAL
14. DR. KUMAR BIJOY
15. DR. NIDHI KESARI
16. DR. AMRINA KAUSAR
17. DR. SUSHMITA
18. MR. ONKAR SINGH
19. MR. SUMIT LAMBA
20. MR. DEEPAK TIWARI
21. MR. NARESH PRIYADARSHI
22. MS. SHREYA JAMWAL
23. MS. SAVVY KHANNA
24. MR. HIMANSHU CHAHAL
25. DR. PREETI RAJPAL SINGH

### **Special Invitee**

1. MR. ABHIMANYU VERMA
2. DR. GURJEET KAUR